



WICHITA AREA SEXUAL ASSAULT CENTER (WASAC)
VOLUNTEER APPLICATION

APPLICANT
NAME _____

LAST FIRST MI MAIDEN

HOME
ADDRESS _____

STREET CITY/STATE ZIP CODE HOW LONG?

PREVIOUS
ADDRESS _____

BIRTHDAY _____ DRIVERS LICENSE _____ STATE _____ EXPIRES _____

HOME PHONE _____ CELL # _____ E-Mail: _____

WORK PHONE _____ EMAIL ADDRESS _____

EMPLOYER _____

NAME ADDRESS CITY/STATE ZIP POSITION

PREVIOUS EMPLOYER IF LESS THAN ONE YEAR WITH ABOVE _____

MAY WE CALL YOU AT WORK? _____ ARE YOU PRESENTLY A STUDENT? _____

COLLEGE ATTENDING/ATTENDED _____

EMERGENCY YEAR DEGREE, IF ANY

CONTACT _____

NAME ADDRESS PHONE

DO YOU EXPECT ANY JOB OR FAMILY CHANGES IN THE NEXT YEAR THAT WOULD AFFECT
YOUR VOLUNTEER WORK FOR WASAC? YES _____ NO _____

ANY SPECIAL EDUCATION/TRAINING THAT WOULD HELP YOU AS A VOLUNTEER FOR WASAC?

HOBBIES/SKILLS/SPECIAL INTEREST _____

COMMUNITY/BOARD
AFFILIATION _____

HOW DID YOU LEARN ABOUT WASAC?

ARE YOU WILLING TO MAKE A MINIMUM OF ONE (1) YEAR COMMITMENT TO
WASAC? YES _____ NO _____

REFERENCE AT YOUR PLACE OF EMPLOYMENT:

1. _____
NAME ADDRESS CITY/STATE/ZIP PHONE

REFERENCES OTHER THAN RELATIVES:

1. _____
NAME ADDRESS CITY/STATE/ZIP PHONE

2. _____
NAME ADDRESS CITY/STATE/ZIP PHONE

HAVE YOU EVER BEEN ARRESTED? NO _____ YES _____
IF YES, PLEASE EXPLAIN. _____

I UNDERSTAND I MUST COMPLETE 40 HOURS OF TRAINING BEFORE VOLUNTEERING.

I HEREBY CERTIFY THAT THE INFORMATION I HAVE GIVEN IS TRUE AND CORRECT TO THE BEST
OF MY KNOWLEDGE. I GIVE MY CONSENT TO THE WICHITA AREA SEXUAL ASSAULT CENTER TO
VERIFY THE INFORMATION GIVEN INCLUDING A BACKGROUND CHECK AS WELL AS
CONTACTING LISTED REFERENCES.

DATE _____ SS# _____ SIGNATURE _____

MISSION STATEMENT: The Wichita Area Sexual Assault Center-serving survivors of sexual violence and
educating communities.

VICTIM ADVOCATE JOB DESCRIPTION

QUALIFICATIONS

1. Mature and dependable individual who is non-judgmental and has an understanding of the needs of sexual assault victims, as well as an understanding and acceptance of the criminal justice system.
2. Must successfully complete volunteer intake process.
3. Must complete agency training specifically designed for victim advocates.
4. Individuals whose lives have been affected by sexual assault are asked to wait one year before beginning the volunteer process.
5. Must be 21 years of age or older.

OBJECTIVES

1. Provide support and non-judgmental counseling following a sexual assault.
2. Provide advocacy services to victims of rape and sexual assault and their significant others.
3. Maintain 24-hour telephone and advocacy services to provide emergency counseling and information and referral assistance regarding sexual assault.

AREAS OF RESPONSIBILITY

1. Up to date information is provided to each victim advocate via email throughout the year in order to assist in providing competent services. Victim advocates are encouraged to keep up-to-date on this information.
2. Assume responsibility for a minimum of two (2) 12-hour shifts per month. During that time responsibility includes covering the crisis line and assisting at the hospital with victims of sexual assault.
3. Assume responsibility to find a replacement should you be unable to fulfill your scheduled shift.
4. Provide non-judgmental support to victims and their families at all times.
5. Represent the agency in a positive and professional manner.
6. Observe all Wichita Area Sexual Assault Center policies and procedures as outlined in both the Volunteer Manual and the Volunteer Personnel Policy.
7. Provide factual and unbiased information on police, medical and legal procedures.
8. Provide advocacy services for the victim throughout the various processes.
9. Inform victim of available community resources, as indicated by individual needs, and assist with referrals to community agencies when appropriate or requested by the victim. NOTE: The Wichita Area Sexual Assault Center staff is available with referrals to community agencies.

GENERAL WASAC INFORMATION

Mission: The Wichita Area Sexual Assault Center-serving survivors of sexual violence and educating communities.

The agency is dedicated to promoting and supporting the healing process of all persons affected by sexual violence. We believe it is essential to preserve the dignity and respect of every person we serve. All services offered by the Wichita Area Sexual Assault Center are **free and confidential** and are available in English and Spanish.

1. VICTIM SERVICES

- A. The crisis line is a 24 hour, 7 days a week service to victims and significant others. The crisis line, 263-3002, is answered by an answering service during non-business hours. The operator takes the name and number of the caller, calls the advocate, who in turn, must contact the caller.

The following are examples of calls to the crisis line:

- Victims who have recently been sexually assaulted.
 - Victims who have been sexually assaulted in the past.
 - Significant others who need information or support to help them better assist a victim or themselves.
 - Victims or significant others requesting “follow up” information on a victim’s case, including detective interviews or court proceedings.
 - Requests for referrals, which are handled through the office.
 - Individuals, who suspect a child may be experiencing sexual abuse and request information on what action(s) should be taken.
 - Requests for information about sexual assault.
- B. Referral – Volunteer Victim Advocates (V.A.’s) provide support, information and referrals to callers. When appropriate, referrals to professional therapists are made through the WASAC office.
 - C. Therapeutic services for both adults & children – Immediate, short-term, individual therapy for adults or children who have been victimized, directly or indirectly, by sexual abuse.
 - D. Medical advocacy -- Victim advocates provide information and support to victims/survivors at emergency rooms who are there for evidence collection and medical attention.
 - E. Legal advocacy – WASAC staff are available to assist & support victims/survivors as they attend law enforcement interviews and go through the court system.

- F. Crisis counseling for adults and children – Immediate, short-term individual counseling for adults and children who have been victimized, directly or indirectly by sexual abuse.
- G. Support groups – Groups at WASAC are short-term, self-help groups. Support groups provide information on the aftermath of sexual assault and allow victims/survivors to share experiences and healing.
- H. OARS (orientation, assessment, referral, and safety) – It is a cooperative project with SRS and Sexual and Domestic Violence programs. The project focuses on people who have barriers to work created by the sexual or domestic violence inflicted upon them.

2. COMMUNITY EDUCATION

- A. Personal Safety Awareness Program – Children, ages 3-10, learn personal safety about touching and how to report sexual abuse.
- B. Sexual Assault Awareness Program – This program is designed for students from 7th-12th grade. The main topic includes: personal body rights, reducing one's vulnerability, definitions of non-stranger rape, sexual harassment and community resources.
- C. Sexual Assault Information Program – This program is designed for community organizations, businesses and churches. It outlines the myths of victim blaming, local and national statistics, and obstacles to reporting.
- D. Sexual Harassment Information Program – This presentation discusses the issues surrounding sexual harassment in school and/or the workplace. Definitions, what to do if you are the target of sexual harassment and knowing your rights is all part of the interactive discussion.
- E. Protective Parenting Programs – The curriculum instructs adults in the areas of child sexual abuse and personal safety for children. It includes: basic information on child sexual abuse, ways to approach personal safety with children, and how to respond if a child discloses information about abuse.
- F. Professional Training -- Teachers, law enforcement officers, social workers, case managers, medical personnel and other professionals who work with children or adult survivors can receive vital training to expand their knowledge in the area of victimization.